

**BUREAU OF POLICE RESEARCH & DEVELOPMENT
MINISTRY OF HOME AFFAIRS
GOVERNMENT OF INDIA**

No. 32/20/2024-RD (E-20522)

NH-48, Mahipalpur,
New Delhi – 110037
Date: 6 March, 2025

CORRIGENDUM

**INVITING THE APPLICATIONS FOR THE BPR&D UNPAID INTERNSHIP PROGRAMME
(2025-26)**

Kindly refer to BPR&D's Advertisement for Unpaid Internship during the Financial year 2025-26 dated 18.02.2025.

2. The Bureau of Police Research & Development invites applications for the Unpaid Internship Programme from the students pursuing **Graduation/Post-Graduation/Ph.D.** in Criminology, Sociology, Social Work, Psychology, Law, Forensic, Management etc. from the recognized Universities/Research Institutes, to learn about BPR&D's contributions towards the reform in Police and Correctional Administration at **BPR&D HQ (New Delhi), Central Academy for Police Training (CAPT) Bhopal & Central Detective Training Institutes (CDTIs) in Kolkata, Ghaziabad, Jaipur, Chandigarh, Hyderabad and Bengaluru.**

3. After online submission of application (Google Form) at <https://bprd.nic.in/page/internship> on BPR&D website. Applicant will take a printout and get it mandatory signed / forwarded by the Head of Department (HOD) of concerned University/Institute then submit via post to BPR&D along with self-attested requisite Marksheets/ Certificates (Semester wise) & **Annexure – I**, within 15 days of last date. **Only online applications (Google Form), submitted on or before closing date, will be considered for scrutiny after receiving hard copy.** In case of non-compliance to any of given instructions, the received application will be treated as rejected.

4. The interns shall arrange for their boarding and lodging at respective cities during the period of their internship.

5. Application (As per instructions given at para 3 above) should be submitted to this Bureau via post addressed to **Ms. Anu Shree, Research Assistant (Research), Research & Correctional Administration Division, Bureau of Police Research & Development, NH-48, Mahipalpur, New Delhi-110037.** For any further queries please contact at 011-26734910.

6. The last date for submission of application as per the updated Standard Operating Procedure (SOP) for Internship Programme, may now please be read as **31.03.2025.**

7. This is issued with the approval of Competent Authority.



(Esha Pandey, IPS)
DIG/Deputy Director (R&CA)

**ईशा पण्डेय, ना.पु.से./Esha Pandey, IPS
उप-महानिदेशक (प्रशां & स्थां)/DD (Admin & Estt.)
पुलिस अनुसंधान एवं विकास ब्यूरो/BPR&D
गृह मंत्रालय, भारत सरकार/MHA, Govt. of India
नई दिल्ली-110037/New Delhi-110037**

STANDARD OPERATING PROCEDURE (SOP) FOR BPR&D UNPAID INTERNSHIP PROGRAMME

1. INTRODUCTION

1.1. The Bureau of Police Research & Development (BPR&D) was established in 1970 for assisting the Central Government in coordinating the efforts in the field of Police training and research. The Bureau undertakes systematic studies of Police and Prison problems and is responsible for promoting the application of science and technology to police work, improving and developing training programmes for the Police Forces at Centre and States and for prison personnel of different ranks. The BPR&D advises the Ministry of Home Affairs on Police and Prison matters on technical and operational aspects. It also advises the Central Government in matters of development and modernization of Police Forces. The Bureau has the following Divisions:

1. Research & Correctional Administration Division
2. Training Division
3. Modernization Division
4. National Police Mission Division
5. Special Project Division
6. Administration Division

1.2. The BPR&D had started its Internship Programme from 2017 for giving an opportunity to students at various Universities/Research Institutes to learn about the BPR&D programmes and activities for effectively contributing to accomplish the mandate of BPR&D.

2. PERIOD OF INTERNSHIP: The BPR&D offers two internships plans viz.,

2.1. **Internship for a period of One Month (30 days)** in a calendar month. The total number of working days should not be less than 22 days.

2.2. **Internship for a period of Two Month (60 days)** in a calendar month. The total number of working days should not be less than 44 days.

3. ELIGIBILITY CRITERIA: The eligibility criteria for internship are as follows:

3.1. Students pursuing **Graduation/Post-Graduation/Ph.D.** in the following subjects are eligible to apply:

- 1 Criminology
- 2 Sociology
- 3 Social Work
- 4 Psychology
- 5 Law
- 6 Forensic Psychology
- 7 Human Rights
- 8 Public Administration
- 9 Public Policy & Governance
- 10 Information Technology
- 11 Police & Prison Studies
- 12 Cyber Security
- 13 Cyber Forensics & Information Security
- 14 Police & Prison Administration
- 15 Computer Science
- 16 Management
- 17 Any other subjects related to Police / Correctional Administration issues.

3.2. Applications must be forwarded by the respective Head of Department of their University.

3.3. Students who have attended the Internship Programme in the BPR&D earlier are not eligible to apply again.

4. SCHEDULE FOR INTERNSHIP: The schedule for the internship will be as follows:

4.1. **Introductory Session-** The interns will be introduced to the DG, BPR&D/ADG, BPR&D/Director/Principal, CDTI & CAPT.

4.2. **Assigning of Tasks & Project** - The interns will be assigned tasks & Project by the respective Divisions/CDTI/CAPT in which they will be attached.

4.3. **Field Visits-** The interns will be sent for field visits to get exposure and firsthand experience of the work done by police and prison administration to:

- a) Correctional Homes
- b) Police Stations
- c) Juvenile Homes (optional)
- d) Any other place relevant to Police/Correctional Administration (optional)

4.4. **Internship Report-** The interns are required to submit the report on the tasks completed by them along with a report on field visits to the Nodal Officer for Internship in each Division/CDTI/CAPT, which will in turn be put up to the Director/Principal, CDTI & CAPT for approval.

4.5. **Valediction-** On the last day of the Internship programme there will be a valediction ceremony.

4.6. **Programme Schedule for One Month Internship Plan (22 days)**

Sl. No.	Division	Duration
1.	Orientation about BPR&D and Task allotment	5 days
2.	The Interns shall be given topic related to Internship Project to the based on their interest and educational background.	15 days
3.	Field Visit	2 days
4.	Valediction	Last day of the attachment
5.	Total	22 days

4.7. **Programme Schedule for Two Month Internship Plan (44 days)**

Sl. No.	Division	Duration
1.	Orientation about BPR&D and Task allotment	5 days
2.	The Interns shall be given topic related to Internship Project to the based on their interest and educational background.	37 days
3.	Field Visit	2 days
4.	Valediction	Last day of the attachment
5.	Total	44 days

Each Division/CDTI/CAPT will have a Nodal Officer usually of an Assistant Director Level for coordination and assigning of tasks to Interns. In turn, the Assistant Director will put up report to concerned Director on the last working day of every batch.

The Nodal Officer in R&CA will be the overall in charge to put up report of the work schedule of interns to the Director Research & Correctional Administration Division.

5. RULES AND REGULATIONS GOVERNING INTERNSHIP PROGRAMME:

- 5.1. The Interns will have to attend the programme regularly without break.
- 5.2. The daily attendance will be marked in a register/ attendance sheet.

6. FACILITIES TO INTERNS:

- 6.1. The Interns will be given BPR&D's reading materials/publications.
- 6.2. BPR&D Library facilities will be provided.
- 6.3. Computer with internet and printing facilities will be provided.

7. APPLICATION & SELECTION FOR INTERNSHIP:

7.1. All applications received in response to the notification will be scrutinized by the Screening Committee. The three-member Screening Committee will be headed by BPR&D Official of Assistant Director Rank or equivalent. The list of eligible candidates will then be forwarded to the Selection Committee for selection.

- i. The Selection Committee at **BPR&D Headquarter** for Internship will comprise the following members:
 - a) IG/Director (Research & Correctional Administration) - **Chairperson**
 - b) DIG/Dy. Director (Research & Correctional Administration) – **Member**
 - c) Research Assistant (Research & Correctional Administration) – **Member**
- ii. The Selection Committee at **Central Academy for Police Training (CAPT) Bhopal & Central Detective Training Institutes (CDTIs)** for Internship will comprise the following members:
 - a) Director/Principal - **Chairperson**
 - b) Vice – Principal / Equivalent Rank Official – **Member**
 - c) Deputy Superintendent / Equivalent Rank Official – **Member**

7.2. The Selection Committee will submit the list of selected candidates for consideration and approval of the DG, BPR&D. The final selection of applicants is subject to the approval of DG, BPR&D.

7.3. The Final List of the selected Interns will be notified on the BPR&D website.

UNDERTAKING

During the duration of the BPR&D Internship Programme, I understand that my son/ daughter would be required to travel within / outside the city for the visit to Correctional Homes/Police Stations/NGOs, etc. I therefore, undertake the responsibility of safety and security of my son/daughter namely Mr./Ms. _____ during his/her Internship Programme in the BPR&D commencing from to.....

2. Period of unpaid Internship Programme

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Signature of Parents/Guardian

Name of Parents/Guardian:.....

Address:.....

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Contact No.:.....