

## CENTRAL DETECTIVE TRAINING INSTITUTE, HYDERABAD.

### JOINING INSTRUCTIONS

1. Trainees must be vaccinated and the concerned Officers are requested to issue instructions to the nominated officers to report at CDTI, Hyderabad with a Covid test (RTPCR) report from reputed/ recognized hospital, conducted within 72 hours before reporting at CDTI, Hyderabad.
2. During the training, no trainee is allowed to go outside of the campus. It is mandatory to stay within the CDTI campus only.
3. **Reporting Time:** The Officers nominated should report at the CDTI, Hyderabad **by the evening of day prior to the commencement of the course or in the early hours of the day on which the course commences..**
4. **Working Days & Hours:** Monday to Friday - From 09.30 AM to 06.00 PM
5. **Eligibility:** Officers of the rank of **Dy.SP to SI**, preferably below the age of 50 years, may kindly be deputed for training
6. **Location:** The CDTI is located at Ramanthapur, between Hyderabad Public School and Doordarshan Kendra (Hyderabad), at a distance of about 10 kms from Hyderabad/Secunderabad Railway stations. The Hostel is situated within the Institute Campus. City buses, autorikshaws and taxis ply from Hyderabad/ Secunderabad Railway stations where all trains are received.

S.No.	From	Distance	Mode of Transportation	Approx. journey time
1.	Rajiv Gandhi International Airport	34 Kms.	Taxi/Bus	50 minutes to 1 hour
2.	Secunderabad Railway Station	10 Kms.	Auto/Taxi/Bus	30 minutes to 45 min.
3.	Hyderabad Railway Station	10 Kms.	Auto/Taxi/Bus	40 minutes to 50 min.
4.	Kacheguda Railway Station	5 Kms.	Auto/Taxi/Bus	25 minutes to 30 min.

7. **Administration:** Each nominee will bring with him four recent passport size photographs in working dress bare-headed. Registration forms will be supplied by the Institute wherein the nominees will be required to fill up particulars of their service, such as date of birth, date of entry into force, details of work done in different branches up-to-date, etc. Trainees will come prepared to furnish these particulars. During the period of training, no leave will be granted. As the Course is very short, it will not be possible to spare the trainees for Court work during the training period. Trainees should finish their evidence in Courts before leaving for CDTI training or seek suitable adjournments beyond the training period. Trainees should not bring any service or private weapons and ammunition.
8. **Dress:** All the trainees will bring with them the uniform of their rank; working dress will be worn by the trainees during training. In the afternoon session, Smart Civvies (Formal Pants, Full shirt/Half Shirt and Tie (Optional) for Men and Saree/Salwar/Shirt Pant for Women. Chappals, Sandals, Jeans and Sports Shoes will not be allowed in the class room.

Contd...2

9. **Mess:** The training programme is residential. On arrival at the Hostel, the trainees should find out the room number allotted to them from the Hostel notice board and occupy the rooms accordingly. The Hostel Mess provides both vegetarian and non-vegetarian meals and is run on co-operative basis by the trainees themselves. The trainees will be required to pay their messing charges for the entire Course in advance. The expenses for running the mess will be shared by the trainees and adjustment for the charges payable will be made at the time of closing of the Course. **Families/guests are not allowed to stay in the Hostel.** Each trainee will be provided with a cot, mattress, pillow and mosquito net, table and a chair in the Hostel. A Washerman has been provided in the Hostel at approved rates. He is the only authorized person to enter the Hostel premises for collection and return of clothes after wash. Officers are required to wear proper dress while coming to the Lunch/Dinner and in any case they should not put on Chappals, Night Suits, Lungi, etc. in the mess.

10. **Reading Material:** Reading material for the Course will be supplied on arrival. CDTI, Hyderabad has a well-stocked library with spacious reading room. The participants can avail this facility.

9. **Contact Details:** Office - 040-29704170; 27038182  
**Hostel: 040-27037945 (can be contacted 24-hours)**  
e-mail: cdtshyderabad@nic.in

10. **Postal Address:** Director, Central Detective Training Institute,  
Ramanthapur,  
Between Hyderabad Public School & Doordarshan Kendra,  
Ramanthapur, Hyderabad-500013.

11. **Dispersal:** Participants can leave the Institute after the Valedictory Address on the concluding day of the Course i.e. around 6.00 P.M. They can leave on the same day by late evening flight/trains.

***Note: The nominated officers are requested to kindly bring the details of the cases investigated by them which will be used for case study/group discussion.***

\* \* \*